



**Sumit Bose**  
Secretary

**Thirteenth Finance Commission**  
Government of India  
124, Jeevan Bharti Building  
New Delhi – 110 001

DO No.F.05/03/2008/SF/TFC  
January 31, 2008

Dear

This is in continuation of my D.O. letter No.1/1/07/TFC dated 28.11.2007 wherein I had indicated that the Commission would require detailed data relating to revenue and expenditure of all the States. I am enclosing soft copy (CD) containing 43 Statements (some statements have more than one part) in which the relevant data have to be submitted by all the States and a list of 47 topics on which the Commission requires detailed notes. These statements may also be downloaded from our website [www.fincomindia.nic.in](http://www.fincomindia.nic.in) under the head "Questionnaire". In order to facilitate electronic submission of the filled up statements a web based system is being developed and will be accessible to the States, through the website. User ID password and instructions to access the application will be made available by second week of February, 2008. It is requested that the information may be furnished by 1<sup>st</sup> May, 2008 electronically through the web based system. An authenticated hard copy may also be sent for record. Since the Commission would start visit to the States from early June 2008, the time limit for submission may kindly be adhered to.

We plan to hold a video conference with the officials of the State Finance Commission Cell to discuss the Statements/Topics and clarify any issues which may arise. The schedule of the video conference will be communicated to the Finance Department shortly.

With regards,

Yours sincerely,

Sd/-  
**(SUMIT BOSE)**

All Chief Secretaries of the 28 States